

## Alcoholics Anonymous District 90

### GRAPEVINE COMMITTEE CHAIRPERSON Revised Job Description 2018

General Description: District Grapevine Chairs are active in AA's general service structure. They serve as a link between the group Grapevine Representative (GvR) and the area service structure. The District Grapevine Chair also has the goal of encouraging every group to have a Grapevine Representative (GvR).

Position Duties/Responsibilities:

1. Keep an up-to-date list of group GvR's in the District.
2. Encourage groups to elect a GvR via phone, email, or personal visit.
3. Stay in contact with all GvR's in District and share ideas with them.
4. Hold regular District Grapevine Committee meetings with GvR's.
5. Make sure GvR's have magazine flyers and order forms.
6. Attend quarterly Area Assembly Grapevine meetings.
7. Keep the Area Grapevine Chair up to date on progress in the District.
8. Send the new GvR's name, address, and group to the Grapevine office if GvR has not done so.
9. At the end of each term transfer all records to the Archives.